SAMPLE TESTIMONIAL LETTER

{Date}

Father Joseph Lee, FSSP
c/o Our Lady of Guadalupe Seminary
P.O. Box 147
Denton, NE. 68339

Dear Fr. Goodwin,
This letter is to confirm that Fr. __________________________ is a priest in good standing with the (Arch)diocese/Religious Institute/ Society of Apostolic Life of __________________________. I am not aware of any prior action or accusation against him which would be harmful in active ministry to the Christian faithful. He was ordained to the priesthood on _______________ at _________________ Parish in {city/state} by His Excellency, (Arch)bishop_______________________________.
His current assignment is __________________________.

Yours sincerely in Christ,

Chancellor